## What is Call Waiting and how do I use it?

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Call Waiting alerts you with a special tone to let you know someone else is calling while you are on another call.

- 1. Briefly press (don't hold down) the telephone receiver button, or flash button and you can answer your second caller.
- 2. To return to your first caller, simply press the receiver button, or flash button again.
- 3. You can switch between callers as often as you like.
- 4. Each conversation is private and cannot be heard by the other caller.

You may also choose not to answer the incoming call while on another call.