## How do I set up my Voicemail?

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- 1. Lift the receiver and listen for the dial tone.
- 2. Enter the voicemail access code \*84 from your home phone.
- 3. When prompted, enter the default voicemail PIN of 1234 and press #.
- 4. The system will prompt you to change your voicemail PIN.
- 5. Enter your new voicemail PIN and press #. The PIN must be four (4) digits.
- 6. Once your PIN has been changed, you are taken to the main menu.